

May 3, 2011

The regular meeting of the Jonestown Borough Council was held on the above date at 7:00 P.M. with Dennis Houser President presiding. The following members were in attendance: Ron Gue, Joel Lehman, Lynn Kleinfelter, Oriana Spittle, Jason Kern and Paul Bird. Also attending was Mayor Tyler Longenecker, Attorney Colleen Gallo, Engineer Erik Harmon, Maintenance Supervisor Kevin Shuey and Secretary Joan Keefer.

A motion was made by Paul Bird, seconded by Lynn Kleinfelter, to approve the Minutes of the April 5, 2011 meeting. Motion carried.

A motion was made by Jason Kern, seconded by Oriana Spittle, to approve the Treasurer's Report for the month of April 2011. Motion carried.

250th ANNIVERSARY CELEBRATION REPORT

Former mayor George Kaufman turned the report over to Mayor Tyler Longenecker for an update on the May 28th Anniversary Kick-Off Block Party. From 4:00 p.m. to 10:00 p.m. the square in Jonestown will be closed and the block party will be held from 5:00 p.m. to 9:00 p.m. There will be a variety of music, food and entertainment. Non-Profit Organizations and Business's will have "fun" events for community residents. Communication booths with information on the Anniversary Celebration will be available. There will also be a silent auction starting that night. Volunteers are needed for the week of the celebration.

SPECIAL GUESTS

Cherrie Boeshore from Matthews Public Library was in attendance to update council of two different highlights of the library. The library offers books on tape with many CD's and DVD's available. They also have many adult non-fiction and how-to books available. The library would like to get the word out a little better, by having storybook time in different municipalities. On a weekday morning, stories will be read to the children along with a craft activity. Cherrie requested the use of the park pavilion in July & August, and asked for the fee to be waived. Joel Lehman mentioned that unless the kitchen was to be used, there would not be a fee for the pavilion. Joan Keefer will check the availability and send that information to Cherrie. This Thursday, Friday & Saturday, the library will be having a rummage sale for those who are interested and the library book sale is from May 31st – June 4th and they are also accepting donations.

PUBLIC COMMENT

Borough resident Mash Tobias was concerned that a shed in a neighboring yard, which is too close to the property line, has not been moved and he cannot paint his barn. He thought code was that the shed must be 5 ft. from the property line. Council agreed this is a zoning issue and will contact County Planning. Mayor Longenecker will make contact with County Planning and get information back to Mr. Tobias.

Stacy Cramer was here to discuss the FEMA Flood Zoning inconsistency issue. She had a concern about the re-sale of her home, because she understood the flood zone map was incorrect. She said the map shows she is in a flood zone and needs flood insurance. Erik Harmon explained that technically, the map is not incorrect. The map does not accurately show where the flood plain is now and Stacy is not in a flood plain. He explained to her that the Title Company would take care of this investigation

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when her house is being sold. This is the Title Insurance Company's responsibility when selling a property. Stacy was concerned about FEMA using older mapping. Erik explained the new contour mapping that was to be published and that FEMA waited for the new map, but then decided to use the older mapping. Information is available on the FEMA website under "letter of map revisions".

Another resident of Twin Creeks, Beth Hackman thought the borough and Lebanon County were going to submit a protest to update the maps; but at this time they are not planning to do so. Colleen Gallo said the map is only updated every 20 years and they must go one step further to look for the letter of map revisions and see if there is a letter of amendment to that map. Erik explained the letter of map revision will supersede the flood plain map from 1979 and show these residents are not in a flood plain. Erik could provide digital format to Dewberry (a consultant doing all the map revisions) and incorporate it into revised maps.

Another resident of Twin Creeks, Dawn Sellers, also explained her concerns. These residents felt the borough should spend \$250 to have a map revision completed.

A motion was made by Ron Gue, seconded by Joel Lehman, to pay the engineer to have a map revision completed. Lynn Kleinfelter voted no. Motion carried.

ENGINEER'S REPORT

Safe Routes to School

Plans remain in compliance review with PENNDOT.

Dennis Houser and Erik Harmon met with Leona Barr, the new project manager, on-site on Tuesday, April 26 to discuss and review the project. Placement of a midblock crosswalk in the block from Twin Creeks Drive to Hazel Street will require some parking restrictions along a portion of the east side of South Lancaster Street. Criteria for a crosswalk consists of sight distance, needs to be over 300 ft. from a marked existing sidewalk, have a 35 mph speed limit, have less than 10,000 vehicle traffic trips per day and a parking restriction of "no parking" within 75 ft. About 100 ft. of space would be left for approximately 4 cars to park. Council agreed to mark "no parking". The purpose is to provide Safe Routes to School for kids. All were in agreement.

Erik said it would be difficult to install the stamped concrete crosswalks because it would take 6-8 days to cure the concrete. Flagmen would have to be provided constantly to detour traffic because it isn't wide enough to accommodate two lanes of traffic plus crossing construction. After further discussion council agreed it would be more practical to paint the crosswalks.

A motion was made by Ron Gue, seconded by Joel Lehman, to begin the project of painting the crosswalks. Motion carried.

FEMA Flood Insurance Rate Map (FIRM) Review

Erik worked with Colleen Gallo to review the model ordinance provided by FEMA. Information follows in the Solicitor's Report.

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ADA Improvements for the Ed Spittle Baseball Field

Bids came in on the ADA Improvement for the Spittle Baseball Field. The low bid for the project was Pat Brewer Carpentry at \$22,512. If the Borough would like to proceed with the project, they must take formal action and send a letter to the Lebanon County Redevelopment Authority authorizing the authority to award the bid.

The low bid is under the \$26,400 allotted for the project, and the Borough has the option of painting the dugout (currently excluded) to the contract. A change order would be completed at the pre-construction meeting.

A motion was made by Oriana Spittle, seconded by Joel Lehman, to send a letter authorizing the Lebanon County Redevelopment Authority to accept the bid for construction of the ADA improvements to the Spittle Baseball Field from Pat Brewer Carpentry, beginning in mid-August. Motion carried with one abstention.

MS4 Education and Outreach:

A new permit regulation was released, not affecting the borough and that information came as an e-mail from Chris Troop which Erik forwarded to council members.

The Storm Drain Marker Project went well. Erik mentioned three volunteers who showed up to help distribute the storm drain markers.

Erik Harmon, Jason Kern and Kevin Shuey worked together on a plan for the water drainage project at Chestnut Street and Highland Drive. A plan to put a catch basin on the north curb of Chestnut Street intercepting with a pipe, before reaching the yard at the northwest corner to go down Highland Drive into the existing storm drain is a more practical plan. After a lengthy discussion, of two potential solutions, council agreed to have Kevin Shuey solicit bids for both ways on this project.

A motion was made by Jason Kern, seconded by Ron Gue, for Kevin Shuey to solicit bids, for both ways, to solve the storm water drainage problem at Chestnut Street and Highland Drive. Motion carried.

MAYOR

Mayor Longenecker left Kevin Shuey know that the baseball coaches were pleased with the stone dust he put at the dugouts.

Mayor Longenecker made a call to a resident on Swatara Creek Drive of a complaint that trash was being left out, a fence was leaning on the neighbor's fence & bushes were growing over onto the neighboring property. Council agreed no ordinance was broken. Mayor Longenecker said he will contact both neighbors.

The mayor asked for an executive session regarding personnel.

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MAINTENANCE

One building permit was received in the month of April.

Kevin Shuey reported at Oak Street and North Lancaster Street there is a road caving in, like the one on King Street, and they will pour concrete into it and fix it as soon as they can.

The green waste pick-up on Monday, May 2, 2011 consisted of between 30 and 40 houses and it took maintenance 3 ½ to 4 hours to pick up the bags. The green waste yard was a mess with trash, wood, nails, landscape fabric and trellises. Kevin took 1 hour to clean the green waste yard. Council discussed several options to solve this issue. They decided Mayor Longenecker, Dennis Houser & Oriana Spittle would meet in the near future to discuss this problem.

The baseball coaches would like Kevin to cut the grass on the ball fields even if it rains and on certain days of the week. Dennis Houser will talk to the coaches concerning this matter.

STREETS, SIDEWALKS AND UTILITIES

Jason Kern and Kevin Shuey went through the borough making a list of the 9 streets and 4 patches in need of repair. Council discussed recommendations for this project.

Dennis Houser called Joe Horst from Penn DOT, concerning the paving of North Lancaster Street. Joe Horst communicates directly with David Necker from Erie Insurance, who holds the bond. Dennis will continue to check on this project.

SOLICITOR

Colleen Gallo reported Reilly, Wolfson, Sheffey, Schrum and Lundberg will sponsor the 250th Anniversary Celebration “special edition” newsletter to be distributed in the Merchandiser.

Colleen and Erik Harmon worked on the Flood Plain Ordinance for FEMA. A draft copy was e-mailed to council and they were told to look over it until next month. Council was asked to come back after reviewing the draft with any questions or changes. Colleen will then submit it to FEMA for review.

Colleen has prepared and properly advertised an ordinance to re-adopt and approve, entering into an Inter-municipal Agreement, to settle issues arising out of allocation, of EIT Revenues.

A motion was made by Jason Kern, seconded by Ron Gue, to authorize Dennis Houser to sign the ordinance #2011-1 and to sign the agreement. Motion carried.

SECRETARY

A motion was made by Joel Lehman, seconded by Paul Bird, adding the payroll payment to Joyce Bachman, for monthly borough taxes, to the list of bills paid as received without prior council approval. Motion carried.

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The deadline for the "Summer Edition" newsletter has been changed to July 1, 2011 instead of June 1, 2011. Any information or news from the 250th Anniversary Celebration can then be put in this edition.

GRANTS

Mayor Longenecker reported that the contract for the Growing Greener Grant was received, and on Friday, May 6, 2011 Jineen Boyle, from the Department of Environmental Protection, will be meeting with Mayor Longenecker and reviewing the contract.

PARKS AND RECREATION

Jason Kern awarded the bid for the re-structure of the park pavilion to Ollar Construction. Payment from the Park Fund for half the bid amount of \$2,245.00 is to be paid.

A motion was made by Jason Kern, seconded by Paul Bird, for payment of half the bid amount of \$2,245.00, to be paid to Ollar Construction, from the Park Fund account. Motion carried.

Paul Bird checked to be sure everyone received the minutes to the Parks & Recreation Commission meeting. The Parks and Recreation Commission committee recommends Janet Yiengst and Phyllis Krall to work in the volunteer program at Hershey Park, earning minimum wage, to be donated to the park fund. The proper paperwork is to be filled out and submitted.

Mayor Longenecker asked permission for overtime for Kevin Shuey and Clarence Unger to work at the kick-off event on May 28th and the 250th Anniversary Celebration on June 25th. With the approval of the mayor or president of council, overtime may be offered to employees. Mayor Longenecker will ask if they are interested. Dennis Houser was in agreement for offering overtime to maintenance employees.

Oriana Spittle suggested trying to get the word out to raise revenue, to neighboring municipalities, for renting the park pavilion. Council agreed not to do this at this time, because of scheduling conflicts for closing the pavilion.

HEALTH AND SAFETY

Ron Gue cannot get in touch with anyone about the burned out property on Creekview Drive. Ron will send the address to Dennis Houser, so he can forward the information needed to Colleen Gallo to find a forwarding address and contact the owners. The structure is dangerous and the commonwealth code should be notified of this property.

EMPLOYEE PERSONNEL

No report.

BUDGET

Paul Bird reported that EIT is running ahead of the projected funds.

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CODE ENFORCEMENT

Ron Gue checked with Colleen Gallo about restrictions of a truck, with a camper attached, being parked on a borough street. Under the zoning section, in chapter 27, it states this cannot be done for more than 24 hours. Ron will contact County Planning.

JUNIOR COUNCIL

No report.

SPECIAL EVENTS

For the May 28th kick-off event, parking will not be permitted in the borough square. Council agreed to hang "no parking" signs.

The PSAB County Association Dinner Meeting will be held in the park on July 26, 2011. Lynn Kleinfelter will get the menu and cost information for the dinner. After the beginning of the year, the cost to attend the dinner meetings will be \$10.00 per person.

NEW BUSINESS

Joel Lehman said fire police are needed for the 250th Anniversary Celebration. Mayor Longenecker drafted a letter and sent it to some neighboring municipalities. North Lebanon Township said they would need to be covered under Jonestown Borough's workers compensation insurance. After checking with the borough's insurance company, H.A. Thompson Co., this has never been done. Joel will contact the Civil Air Patrol. They send volunteer fire police to the Hinklefest. He will update council at the next meeting.

Joel Lehman gave a report on all the generous donations received from local businesses for the 250th Anniversary Celebration.

OLD BUSINESS

No report.

Upon motion and second, Council recessed into executive session at 10:10 p.m.

Respectfully submitted,

Joan Keefer,
Secretary