

August 2, 2011

The regular meeting of the Jonestown Borough Council was held on the above date at 7:00 P.M. with Oriana Spittle Vice President presiding. The following members were in attendance: Ron Gue, Joel Lehman, Lynn Kleinfelter, Jason Kern, and Paul Bird. Also attending was Mayor Tyler Longenecker, Attorney Colleen Gallo, Engineer Erik Harmon, Maintenance Supervisor Kevin Shuey and Secretary Joan Keefer.

A motion was made by Lynn Kleinfelter, seconded by Ron Gue, to approve the Minutes of the July 5, 2011 meeting. Motion carried.

A motion was made by Jason Kern, seconded by Joel Lehman, to approve the Treasurer's Report for the month of July 2011. Motion carried.

250th ANNIVERSARY CELEBRATION REPORT

Former Mayor, George Kaufman reported the 250th Anniversary Steering Committee's final report is not complete at this time. Few bills are to be paid and money is still coming in. The overall situation looks good, being in the black, with \$25,000 plus, which will be moved over to the Park and Recreation Fund when finalized. A video of the parade, a booklet (similar to what was made in the celebration of 1996), and a professional photograph book of the weeklong celebration, is being put together.

SPECIAL GUESTS

Representatives from Ono United Methodist Church youth group were in attendance to request use of the band shell to host the Jonestown Jam 2011, free admission, concert on Saturday, September 10, 2011. This year there will be 12 artists playing Christian music in the park. At the Parks and Recreation meeting, it was decided borough council will be opening the concession stand. Various vendor stands will be set up, and in return, they will be donating to the youth group. The youth group asked permission to have an inflatable bounce around house and a skate park (to be used by anyone), set up in the basketball court.

A motion was made by Joel Lehman, seconded by Paul Bird, to allow Ono United Methodist youth group to hold the Jonestown Jam concert in the band shell, a skate park on the basketball court and radio controlled cars on the J-2 field; but with no inflatable bounce house being set up, on September 10, 2011. Motion carried.

The youth group will be responsible for cleaning up the grounds and will let council know what companies will be coming to set up stands. The Jonestown State Police will be notified of this event.

Former Mayor George Kaufman reported the Northern Lebanon Recreation and Parks Commission would like permission to hold a 9/11 anniversary remembrance ceremony, on Sunday, September 11, 2011, from 6:30 p.m. to approximately 9 p.m., in the park. The Northern Lebanon Alumni Band will be performing.

A motion was made by Joel Lehman, seconded by Paul Bird, to allow Northern Lebanon Recreation and Parks Commission to hold a 9/11 anniversary remembrance ceremony in the park, on Sunday, September 11, 2011. Motion carried.

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Paul Bird added that the Northern Lebanon Recreation and Park Commission are having a magician at H.M. Levitz Memorial Park on September 21, 2011 at 4:00 p.m. On September 1, 2011, The Shuey Brothers Blue Grass Band will be performing at Lions Park in Fredericksburg.

George Kaufman reported when the Northern Lebanon Recreation and Park Board was formed, it was evident they needed to look at their recreational needs, in the four municipalities of the Northern Lebanon area. They applied for a grant for a needs assessment study; both facility wise and program wise, so they will know what could be done. This was a matching grant through DCNR for \$58,000, which Lebanon County is matching with \$29,000. They await hearing from DCNR, sometime late August or September. Suzanne Guirate has done many "sponsored" concerts, which did not cost anything to the Northern Lebanon Recreation and Parks Commission. Colleen Gallo mentioned this will be a huge benefit, having the needs assessment study complete, when the borough applies for grants in the future; as it will not be an added expense to the borough.

Dennis Neuin, a resident in the Spring Court area, had a concern about the West Nile Virus being reported in the Jonestown area. He contacted the Lebanon West Nile Program, and feels the need to disseminate information, of this virus, to residents living near the problem area. Dennis thought, at one time, residents were informed of the problem and when spraying would take place. WLBR radio, did announce this being in the Highland Drive/Spring Court area of Jonestown. Mayor Longenecker contacted Phil Hall from the Lebanon West Nile Virus Program for information, and learned it takes about five bites for a person to contract the virus. Discussion followed. Council feels a need to notify residents in the immediate area of the virus. Oriana Spittle will contact the Lebanon West Nile Program to follow up on this matter.

ENGINEER'S REPORT

Safe Routes to School

The plans remain in compliance review with Penn DOT. Erik reported they are still working on the right-of-way agreements and utility clearances. The right-of-way agreements and the utility clearances need to be finalized before the plans, specs and an estimate package can be submitted for final approval. Erik contacted Leona Barr from Penn DOT and this most likely won't be completed this season. A number of other projects are in line, ahead of Jonestown Borough. The scoping phase and the design phase have been completed.

ADA Improvements for the Ed Spittle Baseball Field

Construction is currently in progress and tentatively scheduled to be completed the end of next week.

Highland Drive Storm Pipe Permitting

The General Permit application was submitted to DEP on July 13, 2011. When contacted for a status update, DEP informed Light-Heigel Associates that they received the application and current review times are taking around 60 days to complete. Erik is looking to have the permit by the second week in September. Kevin Shuey contacted Long's Excavating to re-confirm the previous quotes, and they

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confirmed unless black top goes up, the price will stay the same. They already have all other equipment needed for the project.

MAYOR

A meeting was held to discuss the green waste yard. A basic plan is to put up a gate, and do away with green waste pick up; except for the senior citizens. Lynn Kleinfelter read a list of ideas discussed at the meeting: Green waste is not going to go away and a change is needed, because what they are now doing, is not working efficiently in a dollars and cents point of view. Continuing in the present process, the borough is running an expensive non-profit landscaping business. As a borough, a lot of time is spent, picking up and attending to green waste. A more efficient job needs to be done in spending employee's wages. The green waste containment area possibly needs to be fenced in with a surveillance camera. It was discussed to continue paying someone else to grind the green waste, or possibly purchase a tub grinder. A question to ask the Borough Association members would be how to differentiate between senior citizens and other people; perhaps have them request having green waste picked up. Others would have to bring green waste to the yard, at an appropriate time, or however the borough decides to operate the green waste yard. Consequences would be put into place, and the borough would prosecute when necessary. Considering charging is a possibility, to cover the administrative costs. Discussion followed. Jason Kern will contact Northern Lebanon Township tomorrow to inquire about their green waste system.

Mayor Longenecker reported, at the Parks and Recreation meeting, they discussed shingling the shed with green shingles, at the baseball field. Kevin Shuey will check if there are shingles in storage.

Council discussed re-building the dugouts.

Mayor Longenecker will check with the baseball coaches, about getting keys to the sheds in the park. There are keys to five sheds, and council would like to have them, in case of any emergencies. There are two sheds at the J-1 field, two at the Spittle field, and one at the J-2 field.

Mayor Longenecker checked with Kevin Shuey about a water heater being in the concession stand. There is a water heater there. Kevin will hook it up, so people working in the stand can properly wash their hands.

Lebanon County Planning asked to have updated pool and fence ordinances. Colleen Gallo will make sure that they receive these updated ordinances.

Mayor Longenecker will take care of having a landowner agreement signed by Frank Kern.

Mayor Longenecker reported a concern of a resident driving with poor eye sight. He will follow up on this matter.

Mayor Longenecker reported the possibility of fuel oil leaking in a borough property. He will follow up on this matter.

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Mayor Longenecker received priority lists from council members, through e-mail. Correspondence will continue, and the most important priorities will be discussed at the next council meeting.

Mayor Longenecker reported the increase in fees for a post office box, with the possibility of more mailboxes being put up by residents, as being a potential problem. Discussion followed. Jason Kern will contact the postmaster at Jonestown Post Office, about the rights to an ordinance, rules for cluster boxes, federal laws, and how many residents are needed for a walking postal delivery person. Calls made to the borough office about mail boxes are to be directed to the post office.

MAINTENANCE

There were two building permits received in the month of July; a pool and an attached garage, both in the Twin Creeks development.

There were 2 calls on street lights this past month. On the corner of Fisher St. and West Swatara Drive, Kevin had Blatt & Myers come to fix the light. The new fixture they brought was broke again. Blatt & Myers ordered another light, and it will take about 4 to 6 weeks for delivery. Kevin had two reports of a light out at Fisher St. and Chestnut Street. He reported this to Met-Ed, and has a work order number. Met-Ed found the problem to be underground and will have their ground crew out to fix the problem.

Kevin reported he met with Reg from Swatara Twp. about going together to paint street lines on South Mill St.; from Lancaster St. to the end of the guard rails, and on West Market St., from Lancaster St. to the bridge.

A motion was made by Paul Bird, seconded by Joel Lehman, to piggyback painting the street lines, at 10 cents/foot, to be paid from liquid fuels, on South Mill Street, from Lancaster Street to the end of the guard rails and on West Market Street from Lancaster Street to the bridge. Motion carried.

Kevin and Paul Bird had a meeting with Tom Baynard from H.A. Thompson this past week on loss control. There were six items needed to be addressed. A safety strap needs replaced on the swing at the playground. The sand box on the playground is not sanitary and either needs to have a cover placed on it, or needs to be permanently removed.

A motion was made by Jason Kern, seconded by Ron Gue, to approve removing the sand box from the park playground. Lynn Kleinfelter and Paul Bird voted no. Motion carried with a vote of four to two in favor of approval.

A certified flammable storage cabinet is needed in the old maintenance building to safely store gas cans, oil cans and spray cans. Lynn Kleinfelter will check on a price for a storage cabinet. A written sign management program (which was pushed back to 2014), must be kept on file, showing how the borough goes about making sure borough signs correct. Kevin and Jason will look into this. A written snow removal policy must be kept on file in the borough office, explaining the borough's procedure for snow removal. Paul Bird reported a sign at the boat launch, listing rules and regulations is also needed. Kevin and Jason will review the paperwork Tom Baynard left to be read. Kevin will check for a "rules and regulations" sign and post it at the boat launch.

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STREETS, SIDEWALKS AND UTILITIES

A request, from a resident at 182 Twin Creeks Drive, to post a handicap parking sign was discussed by council through e-mail. At this time, a handicap parking sign will not be posted there.

Jason Kern reported Dennis Houser was contacting Joe Horst to check when Lancaster Street will be completed. PA One Call was contacted, and the project should be complete within the next 10 days.

SOLICITOR

Over the past month Colleen Gallo reviewed a class action suit whereas Jonestown borough purchased municipal dividends from Morgan Stanley, and there is a class action suit against them. Colleen recommended not opting out, and waiting until the fairness hearing, scheduled on 11/23/11. There will be more information, at that time.

SECRETARY

Council members are needed to close the pavilion for the following rental dates: 8/6/11, 8/14/11, 8/27/11, 8/28/11, 9/4/11 and 9/18/11.

The Northern Lebanon Senior Community Center's Picnic asked approval to waiver the fee for use of the pavilion on September 14, 2011.

A motion was made by Jason Kern, seconded by Paul Bird, to approve waiving the fee for the pavilion rental by the Northern Lebanon Senior Citizen's picnic on September 14, 2011. Motion carried.

The borough received a DVD from Jamie Wolgemuth by mail this past month, on Understanding Reassessment. It is also available to view on Lebanon County's website: www.lebanoncounty.org.

Paperwork is completed for the new crossing guard, Fran Phillips. Fran was registered with Cogent Systems, and will go to DB Fisher for finger printing.

Scott Lehman from Penn DOT gave the borough paperwork to update the right-of-way for the paved roadways. This needs to be completed and returned to Penn DOT. A roadway map is going to be made and used in the future to reference certain areas. Jason Kern will update this information by the end of the week.

Donald Davis wanted information (cost, tree type, plaque) for the Church Home Alumni to donate a tree for the park in memory of Ann Winklebleck. Joan Keefer is to contact George Kaufman for this information.

Lebanon County handed paperwork in, to Penn DOT, January 2011, for \$9,000 in county aid. It was past the deadline and the account for 2010 was already closed. Discussion followed.

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The Public Safety Fee for 2011, from Lebanon County EMA, had increased \$613.90, due to an increase of residents in the borough.

GRANTS

Last year the borough did a growing greener grant for rain gardens. Mayor Longenecker is planning to apply this year for the growing greener grant for constructing two water sheds and is to meet with Jineen Boyle this Friday, August 5, 2011.

A motion was made by Ron Gue, seconded by Paul Bird, to authorize Mayor Longenecker to sign necessary paperwork, for the growing greener grant, as long as all specifications are met. Motion carried.

PARKS AND RECREATION

No further report.

HEALTH AND SAFETY

No further report.

EMPLOYEE PERSONNEL

Lynn Kleinfelter reported Joan Keefer's evaluation was complete.

The personnel committee has a meeting the middle of August.

The committee started to formulate guidelines for crossing guards, regarding bonuses, at the end of the school year. Council discussed the number of crossing guards in the morning versus the afternoon. Mayor Longenecker will be meeting with the crossing guards before the start of the school year.

BUDGET

Paul Bird noticed two items in the report this month that are over budget. Lebanon County EMA was already covered in the secretary's report. The other was an increase in the unemployment compensation, which is already over budget for the year. Joan Keefer will look into this.

Paul Bird wanted to bring to council's attention; Colleen Gallo may be coming to them in the future to sign a resolution, on EIT out of county monies being used up. About one million dollars, in out of county monies has not been settled yet, and EIT will not have the money for this. Counties may be asked to agree in paying a percentage of this out of county money. The EIT attorney's are working on a plan for counties to pay this money back through Act 32, where they are pulling files to find anyone owing money, and are collecting it. Claims that are being made are matched against W-2's to verify money owed. Colleen Gallo reported there may be options for paying owed monies back. Discussion followed. Colleen recommends council sign the resolution, if presented to them.

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CODE ENFORCEMENT

A complaint of a barking dog on Twin Creeks Drive has been resolved.

The Verizon Phone Company on Chestnut Street has weeds and grass growing more than 6". Oriana Spittle wrote a letter to them asking to have it cut within 30 days. Code enforcement will be contacted if the grass and weeds are not cut.

SPECIAL EVENTS

The Jonestown Jam and the September 11th remembrance ceremony were previously discussed.

Jason Kern reported, if anyone has anything to place into the time capsule, to contact him. Jason reported, concrete for the time capsule, will be donated by Boger Concrete.

NEW BUSINESS

No Report.

OLD BUSINESS

Oriana requested, at a future meeting, the Action List be updated.

Upon motion and second, meeting adjourned at 9:47 p.m.

Respectfully submitted,

Joan Keefer,
Secretary